



Torquay Bowls Club

26 - TBC Board Members Standards of Behaviour Policy

Responsible Department - BOM
Date Approved - March 2024
Next Review 2 years

Introduction

The purpose of this document is to set out the standards of behaviour expected of the Torquay Bowls Club Board members. In agreeing to be part of the Board each member must also agree to adhere to these codes at all times.

Scope

To guide each board member with their responsibilities in behaviour

Definition

Board behavior expectations defined

Chairmans responsibility

To ensure each board member has read and understood this policy and if any breeches are identified then to be addressed by the board

Board Members of the Torquay Bowls Club will:

- Be diligent in their role
- Attend Board meetings or forward their apology prior to the meeting.
- Treat all people associated with the Club, including members, volunteers, employees, visitors and other Board members with respect.
- Always consider the welfare of the Club's members above on field success.
- Attend to their fiduciary responsibility and make decisions based on what is best for the Club, not for individual interest or gain.
- Not take advantage, financially or personally, using their position on the Board in any way.
- Declare any Conflicts of Interest as they arrive and act to ensure that these conflicts do not pose a risk or have negative consequences to the club or the members.
- Be open to feedback from members and respond appropriately.
- Be honest and maintain a high level of integrity at all times.
- Maintain Board confidentiality and treat private information with sensitivity and confidentiality.

- Act as a positive role model with respect to good sporting and community behaviour.
- Smoke in the designated areas and refrain from the excessive use of alcohol at the Club.
- Adhere to the policies and procedures established by the Club.
- Adhere to the legislative requirements of the Club.
- Respect the equipment and resources of the Club and only use these in Club related business.
- Not receive gifts that result in personal financial benefit.
- Always look for opportunities for improved performance of the Club operations and Board functions.
- Always represent the Club in a professional manner.
- Follow Board protocols in all matters relating to dealing with the media, making public comment, directing enquiries to the Chairperson etc.