

Torquay Bowls Club Inc.
2015 Annual General Meeting
Minutes

1. **Attendance:** 61 affiliated members
2. **Opened:** By Board of Management Chair Des Bruhn at 7:00 PM
3. **Welcome**
 - i. Welcome extended to those attending their first AGM.
 - ii. Assuming an annual meeting has been held each year this is the 91th, thus making 2024 the centenary year of the club. With this in mind the Board has commissioned the writing of the Club's history. We are fortunate that the preserved minutes commence from 1940 and know those written before this date were destroyed in a fire that raged through Torquay in 1940.
4. **Vale:** One minute silence was held for the following late members who represent a now disappearing generation whose past devotion to the club has been a major contribution to what it is today.
 - i. Bob Scott;
 - ii. Chris Towell;
 - iii. Marnie Stewart;
 - iv. Ian Maquire;
 - v. Frank Wilcock
5. **Apologies:** McCormack Kevin, Thomas Peter and Rita, Grinter Alan and Melva; Cross John; Bolitho Robyn; Macrae June
6. **Confirmation of the minutes of the previous AGM** [Minutes will be posted in club house on BOM display prior to meeting]
Resolved: The minutes of the 2104 Annual general meeting is confirmed. W Canning/ G Balestra [Unanimous]
7. **Business arising from these minutes:** Nil
8. **Correspondence:** Nil
9. **Chairperson's report**

The outstanding results achieved by our club this year are just reward for the huge effort put in by this year's board and by previous board members.

During the last two years our club has completed renovations to the clubhouse, signed a 21 year lease with GORCC and finalized leases with the Bistro on the Green and with the TRSL. Also thanks to Ian Gribble, the Policy Manuals have now been rewritten.

Our record profit this year gives the incoming board a solid platform to work with. Our next 5 year Strategic Plan will be able to consider issues such as a time frame for commencement of Stage 2 of our renovations and then the possible addition of a synthetic green. Knowing the potential income that our club can achieve will hopefully hasten decision making on these and other considerations such as the appointment of a General Manager.

With the rapid increase in membership and the ever increasing workload on board members it seems inevitable that our club needs to appoint a Manager. Our volunteer base is diminishing and our potential for growth is increasing at a rapid rate.

We have achieved success on the greens this year with our Division 1 Saturday pennant team going through undefeated, a remarkable result. Congratulations to all involved. Also thanks to both the selection committees, having 5 teams compete in finals. It was a great achievement.

Again this club has been served with outstanding contributions by many members: Ian Gribble our secretary, Geoff Grigg our Greens Director and Claire Cramer has again been outstanding with her band of gardeners and with her assistance of purchases for the kitchen. Bill Hamshere, our green keeper has again done a sterling job, especially considering the amount the use our greens have received. Also thanks to Ray Stares who has put in an enormous amount of time repainting seats around the club.

I also wish to thank all committee members, our Bar Manager and his staff plus any volunteers who I have not previously mentioned. Your efforts have contributed to our very successful year.

Finally thank you to all board members and Re-Development committee members that I have served with during the last 3 years. Your support has been invaluable.

Des Bruhn

Resolved: That the chairman's report and the annual report as tabled be accepted by the meeting

D Bruhn/ B Convery [Unanimous]

10. **Treasurer's report and presentation of audited financial statement.** [Refer to Annual Report]

Resolved :

That the annual Financial report and auditors report be accepted and approved by this meeting.

J Mayne/W Sanderson [Unanimous]

11. **Schedule 1, Regulation 15: Form 1 -Associations Incorporation Reform Act 2012 Sections 94(2)(b), 97(2)(b) and 100(2)(b)**

Resolved: That Schedule 1, Regulation 15: Form 1 -Associations Incorporation Reform Act 2012 Sections 94(2)(b), 97(2)(b) and 100(2)(b) is approved by this meeting

D McKenzie/C Orr [Unanimous]

12. **Nomination of Life Member**

Nil

13. **Recognition of club champions for 2014/2015 and advanced achievements at bowls**

Preamble:

Whilst recreating honour boards it became apparent the club had no formal way of recording championship winners. The retiring Board decided that the AGM was the best vehicle for doing this. It hopes that future Board will continue the practise.

Resolved: This meeting notes the achievements of the following members.

G Grigg/K Robison [Unanimous]

Championship Results for 2015/2016

Day Bowls

- | | | |
|-------------------------|---|---|
| a) Women's Singles: | winner - S. Skene | r/up -R. Julian |
| b) Men's Singles: | winner - D. Kitchin | r/up - A. Sampson |
| c) Women's Pairs: | winner - S Lund / K. Harrington (skp) | r/up - E. Gee-Matern / W. Sanderson (skp) |
| d) Men's Pairs: | winner - W. Canning / G. Grigg (skp) | r/up - P. Forbes / B. Watson (skp) |
| e) Men's Veterans: | winner - K. Banks | r/up - R. Pickering |
| f) Mixed Pairs: | winner - E. Gee-Matern / A. Sampson (skp) | r/up - C. Smith / G. Banks (skp) |
| g) Club Triples: | winner G. Jeffery, W. Canning, R. Wilkinson (skp) | |
| | r/up - R. Wilson, C. Lewis, G. Banks (skp) | |
| h) Club President's Hcp | winner - G. Wakefield | r/up - P. Forbes |
| i) Club Minor Singles | winner - G Wakefield | r/up - D Mckenzie |

Twilight Bowls

- | | | |
|-----------------------|----------------------|--------------------|
| 1. Women's Singles: | winner- L. Salisbury | r/up - K. Cupples |
| 2. Wednesday Singles: | winner - M. Koefed | r/up - G. Ibbotson |
| 3. Thursday Singles: | winner - W. Chaffey | r/up - S. Wilding |

14. **Election and confirmation of Office Bearers for 2015/2016 - per G Banks returning Officer**

Returning officers, Gary Banks and P Barnes, declared the election of office bearers and announced the filling of other vacancies
[Elected officers in italics]

Resolved:

That this meeting note the appointment of the following office bearers

G Banks/ P Barnes [Unanimous]

Classification	Position Holder[s]	Comment
CHAIR DIRECTORATE		
<i>Chairperson of Board</i>	<i>Mac Smith</i>	Responsible to members, Presidents and Directors responsible to Chair
Equal Opportunity	Mac Smith	By default
SECRETARIAT		
<i>Secretary to the Board</i>	<i>Rosemary Canning</i>	Secretary responsible for the processes used by officers listed below but direct manager for tasks
Secretary to the Committee	Rosemary Canning	Board approved subdivision of Secretary Role
Administration Manager	Ian Gribble	
Technical services	Vacant	
Training Manager	Gary Banks	
Twilight Secretary	Gail Hannan	
FINANCE DIRECTORATE		
<i>Treasurer</i>	<i>Nic Webster</i>	Treasurer responsible for the processes

		used by officers listed below but direct manager for tasks.
Finance Manager[s] [Bowls]	Gwenda Grigg	
PERSONNEL DIRECTORATE		
<i>Personnel Director</i>	<i>Phil Price</i>	
Volunteers Manager	Phil Price	
Membership Manager	Ken Sproat	
BUSINESS DIRECTORATE		
<i>Business Director</i>	<i>June Macrae</i>	
Clubhouse Reservations Manager	Vacant	Subject to appointment of Club Manager
Bar Manager	Phil Girvan	
Reservations Database Manager	Vacant	Subject to appointment of Club Manager
Bar Nominee	G Wakefield	
Providore Manager	Claire Crameri	
MARKETING DIRECTORATE [Sponsorship, Promotions and Communications]	Bernie Convery	
Marketing Director	Bernie Convery	
Communications Manager	Vacant	Newsletters and Newspaper column
Social Manager [Normally responsible to Player services]	Bernie Convery	
Sponsorship Manager	Bernie Convery	
PROPERTY DIRECTORATE		
Property Director	Vince Balestra	
Property Manager	Vin O'Flaherty	
Greens Manager	Geoff Grigg	
Club House Closure Manager	Peter Slater	
Garden Manager	Claire Crameri	
WEB PAGE DIRECTORATE [Appointed Director]		
Web Director	Mac Smith	
Web Page Manager	Karen Harrington	
GRANTS & DEVELOPMENT DIRECTORATE [Appointed Director]–		
Grants Director	Chris Lewis	
Grants Manager	Chris Lewis	
Development Manager	Chris Lewis	
TWILIGHT DIRECTORATE		
<i>President</i>	<i>Bernie Convery</i>	
Vice President	Mick Slater	
Finance	R Salisbury	
Teams	Gillian Pritchard	
Match	Eileen Williams, Julie Higgins, Ian (Frosty) Miller, Ian Bennett	
Championships	Matt Koefed/Matt Malone	
Sponsorship	P Thompson	
Greens	Michael Carey (Wed), Wally & Karen Wiener (Thur)	
Catering	Kevin Halley	
Raffles and In House Organization	Vacant	
DAY DIRECTORATE		
<i>Day President</i>	<i>David McKenzie</i>	Coordinator of Pennant Bowls
Manager of Pennant Bowls Subcommittee [Tuesday]	To Be Elected	<i>Karen Harrington Beryl Scott Wendy Sanderson [2 years] S Lund, R Bolitho [1 year]</i>
Manager of Tuesday Bankers	Claire Crameri	For approved members
Manager of Pennant Bowls	To Be Elected	<i>Alan Sampson, Alan Douglas, Graham</i>

Subcommittee [Saturday]		Lund, [2 years] Phil Price [1 year] , Wayne Canning [1 year]
Manager Saturday Bankers	Vacant	
Manager Indoor Bowls	Roma Julian	
PLAYER SERVICES		
Coordinator of Player Services	Wendy Richards	
Manager of Player services	Wendy Richards	
SOCIAL BOWLS		
Representative of Social Bowls	J Boucher	
Manager of Social Bowls Wednesday	To Be Elected	W Chaffey, J Boucher, W McLelland, J Touhey
Manager Social Bowls Thursday	Vacant	Vacant
CHAMPIONSHIPS AND TOURNAMENTS		
Coordinator of Championships and tournaments	Geoff Grigg	G Grigg, M Grinter, R Grubb L Plant, L Kitchin
Manager of Championships	Rob Grubb Gwenda Grigg	
Manager of Tournaments	To Be Elected	
Fixture Book Manager	Michael Wake	

14. **Welcome by outgoing Chairman Des Bruhn to incoming Chairman, Mac Smith:**

- i. Mac has been a member at TBC since commencing as a junior to become one of Geelong's leading bowlers.
- ii. The retiring Board wishes to thank Mac for the time and effort provided by his Information Technology Company Vadaleon Technologies which produced the club's very attractive and efficient Website.
- iii. Members can safely assume under Mac's leadership the website will increasingly affect the operation of this club.

15. **Address by incoming President Mac Smith**

- i. Thanked the previous Board and Des in particular for his leadership through the redevelopment period.
- ii. Thank the previous Board for introducing a briefing process for new Board members for the first time because the complexity of club management no longer allows the old "walk out and walk in" approach.
- iii. Mention that the changing nature of the club is reflected by the number of Board members who have arrived on the Board via Twilight Bowls and Social membership.
- iv. It is worth noting that the social committee except Manager Bernie Convery are non-bowling affiliated members.

15. **Appointment of Auditor**

Outgoing Treasurer J Mayne moved the appointment of the auditor for 2015/2016

Resolved: That Colin Helwig of C J Helwig and Associates, of 128 High Street Belmont Victoria be appointed as club auditor for 2015/2016.

J Mayne/ T Gall [Unanimous]

16. **Date of next Annual general Meeting – Monday May 2nd 2016**

17. **Meeting Closed**

Meeting concluded at 7:55 PM