

Torquay Bowls Club Inc.

2017 Annual General Meeting – Monday May 1st 2017

Minutes

To be eligible to vote at the meeting the Membership Director [Philip Price] must have received your reapplication/renewal for affiliated membership plus full subscription by 4 PM on Monday 24th April 2017.

The Annual Report can be read on the website. It will be available in the club house prior [for non-internet users] and some copies will be provided for those in attendance. An attendee can apply to the Secretary for a copy after the meeting.

Order of Business

Meeting opened by Mac Smith at – 7:00PM

- 1) **Welcome:-** approx. 60 members in attendance
 - i. Welcome to those attending their first AGM.
 - ii. Assuming an annual meeting has been held each year, this is the 92nd, thus making 2024 the centenary year of the club. The Board commissioned the writing of the Club's history – (thanks to Col Hibberd & Ian Gribble who has undertaken this task). We are hoping to launch the Club History on Opening Night of the 2017/18 bowls season. We encourage members to pre-order a copy of the book – see noticeboard.
- 2) **Vale:** The following late members represent a now disappearing generation whose past devotion to the club has been a major contribution to what it is today –
2016 – John Cross; Ted Goette; John Stock; Tess Dicker; Gary Carroll; Jim Pascoe
2017 – Noelle Tonkin; Norm Slaven; Florence Evans
- 3) **Apologies:** Murray Monteith; Arnie Rich; Daryl Kitchin; Chris Lewis; Pat & Don Hooper.
- 4) **Confirmation of the minutes of the previous AGM:**
[Minutes have been posted in club house on BOM display prior to meeting]

Motion: That the minutes of the 2106 Annual general meeting are confirmed.

Moved: J Forbes/ W Canning Carried - Unanimous

- 5) **Business arising** from these minutes:
Nil.
- 6) **Correspondence:** Nil
- 7) **Chairperson's report:** Refer to Annual Report
- 8) **Treasurer's report and presentation of audited financial statement:** Refer to Annual Report

Motion: That the Annual Financial report be received and approved by this meeting.

Moved: N Webster/ D McKenzie Carried – Unanimous

- 9) **As required by Regulation 15**, that this meeting approve *Schedule 1, Regulation 15: Form 1 - *Associations Incorporation Reform Act 2012 Sections 94(2)(b), 97(2)(b) and 100(2)(b)*" - [*the completed schedule will be available for scrutiny at the AGM]
(This is a signed document indicating that Annual statements give a true and fair view of the financial performance and position of an incorporated association)

Motion: That Schedule 1, Regulation 15: Form 1 -*Associations Incorporation Reform Act 2012 Sections 94(2)(b), 97(2)(b) and 100(2)(b)* is approved by this meeting

Moved: N Webster/I Gribble Carried - Unanimous

10) **Nomination of life member/s:**

According to the Constitution and the Operational policy of the Board, after receiving the nominations of:

a) Claire Crameri as a life member of this club - Moved: John Forbes/Murray Monteith

b) Ian Gribble as a life member of this club – Moved: David McKenzie/Bill Dobson

The Board resolved with the necessary number of votes in favour to recommend that the nominations should be presented to the members at this meeting.

John Forbes and David McKenzie were asked to speak on behalf of the nominations.
Does anyone wish to speak against the nomination? Nil.

Subsequently, attending affiliated members will be required to vote on the motion by a show of hands: The voting procedure will be overseen by the returning officer (Jim Boucher) at the meeting.

Motion: "That Claire Crameri who has rendered distinguished service to the Torquay Bowls Club be appointed by this club as a Life Member"

Moved: J Forbes/M Monteith Carried - Unanimous

Motion: "That Ian Gribble who has rendered distinguished service to the Torquay Bowls Club be appointed by this club as a Life Member"

Moved: D McKenzie/B Dobson Carried - Unanimous

Claire Crameri & Ian Gribble invited to respond to their nominations.

11) **Recognition of club champions for 2016/2017 and advanced achievements at bowls**

Preamble: -

Whilst recreating honour boards it became apparent the club had no formal way of recording championship winners. The Board decided that the AGM was the best vehicle for doing this and hopes that future Boards will continue the practice.

See attached list of Club Champions – listed in the Annual Report.

Motion: This meeting notes and recognises the achievements of the following members, as listed in the AGM report.

Moved: J Pekin/J McKay Carried - Unanimous

- 12) **Election and confirmation of Office Bearers for 2017/2018** - Returning Officer, Jim Boucher, asked to declare the election of office bearers and announce the filling of other vacancies. See attached for complete list of newly elected officers and current vacancies.

Motion: That this meeting note the appointment of the newly elected office bearers

Moved: J Boucher/J Touhey Carried - Unanimous

13) **Mac Smith:** as Chairman

- i. Thanked the previous Board of Management – specifically –
 - Karen Harrington who stepped into the role as Acting Bowls President; and will continue to support the new Bowls President as well as administering the club website
 - Philip Price as Membership Director
 - Vince Balestra as Facilities Director
 - Bernie Convery – role on Bowls Committee; Twilight Committee; Sponsorship and remains involved in Social events
 - Jim Boucher for his role as Returning Officer
 - Appreciation to Geoff Grigg for his tireless work, over many years as Greens Manager – Welcome to Wayne Canning as the new Greens Manager

Introduced the existing members of the Board – Rosemary Canning; Nick Webster; Tony Gall; Chris Lewis; Gary Banks - and welcomed new members –

- Mick Slater as Business Director
 - Pip Cassady as Events President
 - Gill Pritchard as Membership Director
 - Lance Avent as Facilities Director
 - Alan Murphy as Bowls President
- ii. Acknowledged the briefing process for new Board members - because the complexity of club management no longer allows the old “walk out and walk in” approach.

14) **Appointment of Auditor**

Asked Treasurer Nick Webster to move the appointment of the auditor for 2017/2018

Motion: That Colin Helwig of C J Helwig and Associates, of 128 High Street Belmont Victoria is appointed as club auditor for 2017/2018.

Moved: N Webster/ G Banks

Carried - Unanimous

15) **Date of next meeting – Monday MAY 7th 2018**

16) **Close Meeting**

Meeting concluded at 7:58 PM

- 17) **Advise assembled members** that a 30-minute question and answer session will commence under the Chairmanship of Mac Smith.

General Business

1. Major Sponsor – change
2. Strategic Business Plan – feedback required by members
3. Club History – Ian to brief members
4. Club Jacket – Cornelia
5. Questions from the floor.

Recognition of club champions for 2016/2017 and advanced achievements at bowls

Bowls Championship Results – 2016/2017:

- Women's Singles: Winner – Karen Harrington
R/Up – Cornelia Smith
- Men's Singles: Winner – Alan Sampson
R/Up – Vincent O'Flaherty
- Men's Veterans: Winner – Alan Sampson
R/Up – William Fuller
- 100 Up: Winner – Gary Wakefield
R/Up – Wendy Sanderson
- Minor Singles: Winner – Peter Forbes
R/Up – Gary Wakefield
- Women's Pairs: Winner – Leanne Salisbury / Cornelia Smith (Skip)
R/Up – Effie Wake / Eileen Williams (Skip)
- Men's Pairs: Winner – Tim Jenkinson / Daryl Kitchin (Skip)
R/Up – Gary Banks / Alan Sampson (Skip)
- Mixed Pairs: Winner – Bev Teggelove/Wayne Canning
R/Up – Judith McKay/Nick Peter
- Triples: Winner – John Musco, Geoff Williams, Ken McIntyre (Skip)
R/Up – Keith Banks, Robert Wilson, Gary Banks (Skip)

Regional Event Results – 2016/2017:

- Women's State Pairs: R/Up – Karen Harrington/Jan Walter
- Men's Veterans: Winner – Alan Sampson

Twilight Singles Champions – 2016/2017.

- Wednesday Singles Champion: Winner: Matt Malone
R/up: Tom Aldridge
- Thursday Singles Champion: Winner: Wally Wiener
R/up: Mick Slater
- Women's Singles: No event.

Board of Management and Committee Positions - 2017/18

Director	Position	Incumbent Retiring = term expired	Known Replacements or continuing incumbents	Appointment Type
	BOARD OF MANAGEMENT			
Mac	Chairman	M Smith	Mac Smith	Elected
Mac	Secretary	R Canning (Retiring)	Rosemary Canning	Elected
Mac	Treasurer	N Webster (Retiring)	Nick Webster	Elected
Mac	Membership	P Price (Retiring)	Gill Pritchard	Elected
Mac	Marketing	T Gall	Tony Gall	Elected
Mac	Facilities	V Balestra (resigning)	Lance Avent	Elected (1 year)
Mac	Business	J Macrae (Retiring)	Mick Slater	Elected
Mac	Events President	B Convery (Retiring)	Pip Cassidy	Elected
Mac	Strategic Planning/Training	G Banks	Gary Banks	Re-Appointed
Mac	Strategic Planning/Grants	C Lewis	Chris Lewis	Re-Appointed
Mac	Bowls President	B Convery (Retiring)	Alan Murphy	Elected
	Other Club Roles			
Lance	Property	V O'Flaherty (resigned)	Geoff Williams	Until resignation
Mick	Bar nominee	P Girvan	Phil Girvan	Until resignation
Club Manager	Bar Manager (salary)	L Ingleton	Libby Ingleton	Until resignation
Mick	Club Manager (salary)	P Girvan	Phil Girvan	Until resignation
Gill	Volunteers	K Sproat	Ken Sproat	Until resignation
Club Manager	Bare Foot Bowls – Bookings/Functions	L Salisbury (resigned)	Eileen Williams	Until resignation
Secretary	Administration - Office	I Gribble	Ian Gribble	Until resignation
Secretary	IT/ Media	W Chaffey	Wayne Chaffey	Until resignation
Mac	Newspaper Correspondent	C Hibberd	Col Hibberd	Until resignation

Bowls President	Fixture Book		Vacant	Until resignation
Karen	Web Site	K Harrington	Karen Harrington	Until resignation
Secretary	Catering/ Providore	C Crameri	Claire Crameri	Until resignation
Secretary	Club House Closure	P Slater	Peter Slater	Until resignation
Lance	Garden Manager	C Crameri (retiring)	Vacant	Until resignation
Secretary	Mail Collector	L Blake	Lyn Blake	Until resignation
Secretary	Anzac Wreath Organizer	R Canning	Rosemary Canning	Until resignation
Mac	Training Manager	G Banks	Gary Banks	Until resignation
Mac	Strategic Plan Consultants	BOM & Bowls Committee reps	M Smith; G Banks; C Lewis	Until resignation
BOWLS COMMITTEE				
Mac	Bowls President	B Convery (retiring)	Alan Murphy	Elected
Bowls President	Pennant Co-ordinator	K Harrington (retiring)	Alan Sampson	Seconded (1 year)
Bowls President	Twilight Co-ordinator	B Convery (retiring)	Ian Bennett	Seconded
Bowls President	Member Administration Co-ordinator	J Pekin (retiring)	Janice Pekin	Elected
Bowls President	Social Bowls Co-ordinator	J Boucher (retiring)	Philip Price	Elected
Bowls President	Tournaments/ Championships Co-ordinator	G Grigg	Geoff Grigg	Elected
Bowls President	Secretary	R Canning (retiring)	Rosemary Canning	Seconded
Bowls President	Website	K Harrington	Karen Harrington	Until Resignation
Bowls President	Greens Manager	G Grigg (resigning)	Wayne Canning	Until Resignation
BOWLS SUB-COMMITTEES [Managers elected by subcommittee members]				
Bowls President	Social Bowls Co-ordinator	W McLelland J Touhey J Boucher W Chaffey J McKay P Price - Co-ord	Philip Price (Co-ord)	Co-ordinator elected Ordinary members - Until resignation

Bowls President	Saturday Pennant	1. A Sampson (retiring) 2. W McLelland (Retiring) 3. P French [Retiring] 4. C Hibberd 5. K Sproat	William McLelland Graham Jeffery Gary Wakefield Ken Sproat Col Hibberd	Elected for 2 years
Bowls President	Tuesday Pennant	1. K Harrington (retiring) 2. B Scott (retiring) 3. W Sanderson (retiring) 4. J Pekin 5. R Bolitho	Lyn Kitchin Wayne Chaffey Judith McKay Janice Pekin Robyn Bolitho	Elected for 2 years
Bowls President	Tournaments/ Championships	G Grigg [Coord] Gw Grigg, R Grubb L Plant, L Kitchin	Geoff Grigg (Co-ord) Gwenda Grigg Robert Grubb Lauryn Plant	Coordinator by election Ordinary members - Until resignation
Bowls President	Member Administration Services	J Pekin	Janice Pekin (Co-ord)	Coordinator by election Ordinary members - Until resignation

TWILIGHT BOWLS COMMITTEE

Bowls President	Twilight Co-ordinator	B Convery (retiring)	Ian Bennett	Seconded
	Vice president	M Slater (resigning)	Ian Miller	Until resignation
	Secretary	G Hannan (retiring)	Ian Miller (acting)	Until resignation
	Team Manager	G Pritchard (retiring)	Eileen Williams	Until resignation
	Finance	I Bennett		Until resignation
	Match	A Ruff		Until resignation
	Sponsorship	P Thompson		Until resignation
	Championships	M Kofoed		Until resignation
	Greens	M Carey/ W&K Wiener		Until resignation
	Catering	K Halley		Until resignation